

ANNUAL TAX AND ACCOUNTING COMPLIANCE

Description	Bronze	Silver	Gold	Platinum
	(Sole Proprietor)	(3 or less employees)	(>3 employees)	
	From \$70 p/m	From \$150 p/m	From \$230 p/m	P.O.A.
Individual income tax returns (X2)	✓	✓	✓	✓
Business GST and BAS reconciliation	✓	✓	✓	✓
Small Business Profit and Loss Schedule	✓	-	-	-
Review Wages and PAYG reconciliation	-	✓	✓	✓
Free contact and advice	2 x 15 mins p.a.	4 x 15 mins p.a.	6 x 15 mins p.a.	unlimited x 15 mins
Annual Recociliation of key assets and liabilities	-	✓	✓	✓
Review and update depreciation schedules	✓	✓	✓	✓
Wages and employee obligations reconciliation	-	✓	✓	✓
Business tax return	-	✓	✓	✓
Financial Statements	-	✓	✓	✓
Corporate Secretarial Services & Registered Office Maintenance	-	-	✓	✓
Bookkeeping	-	-	-	✓
Bank & Credit Card reconciliations	-	-	-	✓
BAS / IAS Preparation & Lodgement	-	-	-	✓
Payroll processing	-	-	-	✓
Accounts Payable (Creditors)	-	-	-	✓
Accounts Receivable (Debtors)	-	-	-	✓
Lodgement of Annual PAYG Summary Statement	-	-	-	✓
Workers Compensation Reconciliation	-	-	-	✓
Payroll tax Reconciliation	-	-	-	✓
Other services as requested	✓	✓	✓	✓

CASH FLOW MANAGEMENT

Most popular

Description	Bronze	Silver	Gold	Platinum
		From \$450 p/m	From \$550 p/m	From \$880 p/m
Annual budget preparation	✓	✓	✓	✓
Quarterly budget review meeting	✓	✓	-	-
Monthly budget review report	-	✓	✓	✓
Monthly Budget review meeting	-	-	✓	✓
Quarterly business analysis report	-	-	-	✓
Quarterly board meeting	-	-	-	✓

Contact us on 9495 4700 to get started